

**City of Columbus
Department of Risk Management
Safety Committee
Meeting Minutes
August 8, 2001**

In Attendance: Larry Stone, Rick Caldwell, Rick Pennybaker, Tom Rebber, Bill Martin, Mike Keogh, John Thompson

Absent: Jim Gilpin, Gene Roberts

Guests: None

Paula Constant took the minutes.

Paula Constant took Roll Call

Each of the members of the committee were given the following handouts:
TopHealth, What About the Good Samaritan?, UpFront, 7 Minute Safety Trainer, Will Your Records Pass an OSHA Inspection?, OSHA Rule On Record Keeping For Workplace Injuries to Go Into Effect as Scheduled, EnviroDerm, Federal Highway Administration Substance Abuse Policy

Rick Caldwell announced the Dispatch Center Open House at 2:00 p.m. today. Rick will be teaching a CPR class at the Waterplant this Friday from 7 to 10 a.m. Rick reminded the committee that the Health Dept. would give Hep B shots on Mondays for City employees. Rick asked the members to check with people in their departments to find the most convenient times to schedule the mandatory Substance Abuse training classes for employees with CDL's and their supervisors in the random pool. Rick also mentioned that he is working with JWF Specialty Co. to get prescription cards for worker's compensation prescriptions.

Reports:

Mike Keogh: no report

Larry Stone: His department has one employee on restricted duty

Tom Rebber: All Fire Dept. employees have been re-certified on CPR

John Thompson: no report

Bill Martin: no report

Rick Pennybaker: There is a concern about the safety of department employees working in high traffic areas. Bill Martin suggested that they set up several cones to give themselves plenty of room. He said that employees must always be mindful of the traffic in order to avoid accidents.

Meeting adjourned.